ECS User Account Management GUIs

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Release A GUI Workshop II

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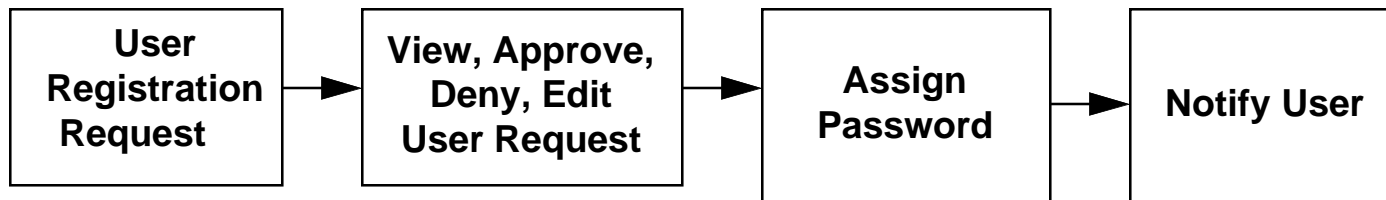
20 March 1996

ECS User Account Management

• **Summary:** This script highlights the GUIs used to process user requests for becoming an ECS registered user, as well as to query, modify and delete existing user accounts. These GUIs are intended for use by the User Services staff at Release A DAACs.
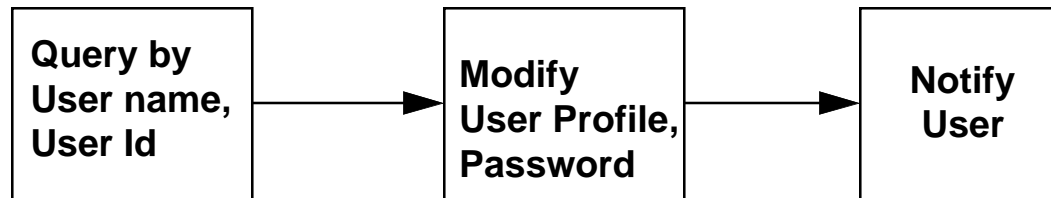
• **Context**

◊ From the desktop, invoke user account management icon

◊ Browse/Process Outstanding account requests submitted by an end user

◊ Approve a pending request submitted by an end user through the Desktop

◊ View Pre-approved or Registered User Accounts

◊ Query existing ECS registered user information

◊ Remove a registered user from the system

◊ Modify the information for an existing registered user

◊ Change the password for a registered user

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New Account Creation

| User Registration Request | → | View, Approve, Deny, Edit User Request | → | Assign Password | → | Notify User |

Existing Account

| Query by User name, User Id | → | Modify User Profile, Password | → | Notify User |

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Preconditions:

1. An end user has submitted a request to become an ECS registered user, or has requested to have his account information changed.
2. User Services Representative is logged into the DAAC's desktop. Identification validated.
3. Account Management Tool is running and iconified.

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Steps:

STEP #	TIME	PLAYER	ACTIVITY	GUI
1	< 1	DAAC User Services Staff	User Services Representative starts up the MSS Subsystem GUIs from the Release A Desktop.	Invokes the ECS MSS GUI Interface icon.
2	< 1	User Services	User Services Representative selects ECS User Account Management tool	Invokes ECS User Account Management screen
3	< 1	User Services	User Services Representative selects the Process Pending Requests screen.	Invokes Process Pending Requests screen
4	< 1	User Services	User Services Representative views pending registered user requests.	Scrolls through pending registered user requests.
5	< 1	User Services	User Services Representative selects a pending request from the list of entries.	Invokes Pending Account Request screen.
6	< 1	User Services		

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9	< 1	User Services	User Services Representative Queries on existing ECS users	Prompts for <u>ECS user ID</u> or <u>user name</u>
10	< 1	User Services	User Services Representative enters user ID or user name	Invokes Query for existing ECS user(s).
11	< 1	User Services	User Services Representative browses list of users fitting query criteria.	Displays query results.
12	< 1	User Services	User Services Representative selects an existing account from the list of entries.	Invokes <u>Existing Account Information</u> screen.
13	< 1	User Services	User Services Representative modifies existing ECS user information	Browse <u>Existing Account Information</u> screen, edits attributes.
14	< 1	User Services	User Services Representative updates ECS user information	Prompts for verification of update.
15	< 1	User Services	User Services Representative deletes ECS user entry	Prompts for verification of deletion.
16	< 1	User Services	User Services Representative changes user password	Assigns new temporary (single session) password
17	< 1	User Services	User Services Representative notifies user of password change via telephone or US mail.	Displays/verifies new user password